

AGENDA

SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, TO BE HELD OCTOBER 3, 2022, AT 6:00 PM., AT THE COUNCIL CHAMBERS BUILDING, 826 N. MAIN STREET, COTTONWOOD, AZ.

- I. CALL TO ORDER
- II. ROLL CALL
- III. ITEMS FOR DISCUSSION, CONSIDERATION, AND POSSIBLE LEGAL ACTION:
 1. REVIEW OF CITY MANAGER APPLICATIONS AND FINALIST RECOMMENDATIONS, AND DIRECTION TO STAFF REGARDING LOGISTICS AND NEXT STEPS IN THE CITY MANAGER RECRUITMENT PROCESS. PURSUANT TO ARS §38-431.03.A.1 AND/OR A.3, THE COUNCIL MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE AND/OR TO DISCUSS INDIVIDUAL APPLICANTS AND THEIR APPLICATIONS, SUBJECT TO THE RIGHT OF EACH APPLICANT TO REQUIRE THE COUNCIL TO DISCUSS THEIR APPLICATION IN A PUBLIC MEETING RATHER THAN IN EXECUTIVE SESSION.
- IV. ADJOURNMENT

Pursuant to A.R.S. 38-431.03.(A) the Council may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03.(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

The Cottonwood Council Chambers is accessible to the disabled in accordance with Federal 504 and ADA laws. Those with needs for special typeface print or hearing devices may request these from the City Clerk (TDD 634-5526.) All requests must be made 24 hours prior to the meeting.

Members of the City Council will attend either in person or by telephone conference call.

City of Cottonwood, Arizona
City Council Agenda Communication



 Print

Meeting	October 3, 2022
Date:	
Subject:	City Manager Recruitment Process - Executive Session
Department:	Attorney
From:	Amanda Wilber, Human Resources Director

REQUESTED ACTION

Convene in executive session to discuss applicants for the City Manager position and discuss logistics and next steps in the City Manager recruitment process.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

Pursuant to Arizona Revised Statutes Section 38-431.03.A.1 and/or A.3, I move to convene in executive session to discuss the applicants for the City Manager position; to identify finalists for that position; to give staff direction regarding the next steps in the process; and to receive legal advice as needed.

BACKGROUND

This is the time for Council to discuss and direct staff regarding the next steps in the City Manager recruitment process. Over the course of a rolling 4-week application period (from August 19, 2022 through September 16, 2022) during which the position was widely advertised, the City received 34 applications. A screening committee consisting of Mayor Elinski, Vice Mayor Nairn, Councilmember Wilden, City Manager Corbin, Human Resources Director Wilber and City Attorney Horton convened in person and via email and has pared the initial list of 34 applicants down to 12 who appear most qualified for the position, based on their application materials. This list includes 3 internal applicants.

Council will now have the opportunity to pare this list down further, determine which applicants to invite for in-person interviews (including applicants who are not being recommended by the committee), and give staff further direction regarding the next steps in this process.

ATTACHMENTS:

File Name

Description

Type

No Attachments Available